

## *News You Can Use*

For Montgomery County Master Gardener Volunteers

April 2017

*We are Ohio State University Extension trained volunteers empowered to educate others with timely research-based gardening information.*

### **2017 ABUSE RECOGNITION & REPORTING TRAINING**

The subject annual training is mandatory for MGV program volunteers. The OSU Policy 1.50 training document follows the Committee Reports page for your review. The Standards of Behavior requires **your signature in blue ink**. Once completed, **either mail the signed, original document** to the OSU Extension office at 1001 S. Main St., Dayton, OH 45409, **or bring it to the office** Monday thru Thursday, 9 a.m. to 5 p.m. – **do not scan and email the document to the office.**

**\*\* The deadline to complete this requirement is Monday, May 1<sup>st</sup>. \*\***

Thank you for your commitment to the OSU Extension MGV program.

#### **VERY IMPORTANT NOTE:**

***Volunteers with Care, Custody and Control (CCC) of minors must take the full training, as well as have a fingerprint background check at their own expense every four years. Contact Suzanne to schedule a \*\*date/time\*\* to view the CD at the office.***

### **CONTINUING EDUCATION**

- Saturday, April 1 – 8:30 a.m. to 3 p.m. (*garden programs begin at 9 a.m.*) – 1 CEU/Session – 4 CEUs/ All day  
**Garden Fling – OSUE Clark County Master Gardener Volunteers**  
Kenton Ridge High School, 4444 Middle Urbana Rd., Springfield, OH 45503  
\$10 Admission at the Door – No pre-registration  
**Event schedule:** <http://go.osu.edu/letsgarden> + Garden Bazaar shopping
- Saturday, April 1 – 8 a.m. to 4 p.m. – 5 CEUs  
**Four Seasons of Gardening Conference – OSUE Licking County Master Gardener Volunteers**  
C-TEC Licking County Campus, The Career & Technology Education Center, 150 Price Road, Newark, Ohio 43055  
Early Ticket Price: \$40 / Ticket at the Door: \$50  
**Conference details:**  
<https://nebula.wsimg.com/312d5138021f3db35840f476792a0ed3?AccessKeyId=0584E22361830C1BBC58&disposition=0&alloworigin=1>  
**Tickets:** <https://www.fourseasonsofgardening.com/spring-conference.html>



- Thursday, April 13 – 8:00 a.m. to 4 p.m. – 5 CEUs  
**Southwest Ohio Perennial School – OSUE Clermont County**  
Clermont County Fairgrounds' 4-H Hall, 1000 Locust St., Owensville, OH 45160  
\$40 on or before April 1<sup>st</sup> – \$45 after April 1<sup>st</sup>  
Continental Breakfast / Buffet Lunch / Handouts & Resources / Trade Show Vendors  
**Details and registration:** <https://clermont.osu.edu/program-areas/agriculture-and-natural-resources/sw-ohio-perennial-school>



## *Upcoming Events in May*



### ***C.E. OPPORTUNITY***

Thursday & Friday, May 4<sup>th</sup> & 5<sup>th</sup> – 1 CEU for Friday Session Attendees  
**7<sup>th</sup> Annual Statewide Master Gardener Workday: Secrest Arboretum**  
1680 Madison Avenue, Wooster, OH 44691  
Paul Snyder – [snyder.1062@osu.edu](mailto:snyder.1062@osu.edu) – 330-263-3671

Submit information for “News You Can Use” to Gail Carone: [getcarone@hotmail.com](mailto:getcarone@hotmail.com)

# “News You Can Use” Committee Reports

## Highlights of March 21st Meeting

The GCMGA’s quarterly general membership meeting was held on March 21, 2017 at 7:00 p.m. at OSU Extension. There were 32 members in attendance, including four interns from the 2016 Master Gardener Class. We were updated on projects and events for the spring season, including: the VA Grotto, workdays beginning in April; Montgomery County Fairgrounds Beds and OSU Extension Gardens (May) and Washington Township plantings (May).

*This meeting counts as 0.75 (3/4 hr.) volunteer time; activity: GCMGA quarterly membership meeting; project name: executive board.*

Suzanne Mills-Wasniak reminded everyone to sign and submit the OSU ARRT Standards of Behavior that was sent March 16<sup>th</sup> via email. The subject annual training is mandatory for MGV program volunteers. Sign and return the Standards of Behavior (page 2) that requires **your signature in blue ink**.

Once completed, **either mail the signed, original document** to the OSU Extension office at 1001 S. Main St., Dayton, OH 45409, **or bring it to the office** Monday thru Thursday, 9 a.m. to 5 p.m. – **do not scan and email the document to the extension office.**

**\*\* The deadline to complete this requirement is Monday, May 1<sup>st</sup>. \*\***

Our guest speaker was 2013 MGV, Gloria Payne. Gloria introduced us to the benefits of “Growing Figs in Ohio”. We were treated to a lively, informative presentation as Gloria shared her passion for growing figs in Dayton, Ohio. She also brought homemade fig preserves for all to sample. *Thanks Gloria!*

*This presentation counts as 0.75 (3/4 hr. CEU); activity: Growing Figs in Ohio; project name: Continuing Education.*



Have you checked out our Facebook page recently? Go to [www.facebook.com/gmcmga](http://www.facebook.com/gmcmga) to view the latest posts and if you have photos or information to share, please email to [infomastergardeners@gmail.com](mailto:infomastergardeners@gmail.com).

If you are a 2016 Intern, an active Master Gardener, or an inactive Master Gardener planning to recertify in 2017, here are a few project sites to consider:

*Minimum twenty (20) volunteer service hours (including travel time) required for 2017.*

### VA Grotto and Gardens

A volunteer planning meeting is scheduled for 10 a.m. on April 4 in Building 305, Hospitality Room on the VA campus. Along with the VA Voluntary Services personnel providing information for volunteer reporting and renewing credentials, the operational changes and plans for upcoming events will be discussed. Tuesday and Wednesday mornings from 9 – Noon are normal work days at the VA Grotto and gardens. Your help is needed for the first plantings May 15 -17.

### Washington Township Planting and Monitoring

Phase 1 of the project begins the week of May 15... so mark your calendars!! We plant up to 46 beds during the week. Your participation in this major fundraiser is crucial. This project provides funding for our continuing education programs and association activities throughout the year. **There is a change in schedule this year.** Plants arrive on Thursday, May 18. Sorting and pre-planting begins on Friday, May 19, with the first full day of planting on Monday, May 22 (lunch provided). Planting will continue for the rest of the week until finished.

### Extension Gardens and Fairgrounds Beds

With the Montgomery County Fair scheduled in July, we will again be planting and maintaining these garden beds until after the Horse Show in August. We plant and maintain 19 beds. The nice part about monitoring these beds is you can work on your own time schedule. We don’t have a set schedule for this project yet; however, if you are interested in clean up, planting or maintaining these beds, contact Donna Zobrist or Janet Hickey.

Members and Interns, please consider one of these volunteer sites to start your year of volunteering.

## Contact Information

**Washington Township** – to schedule work days:

Jan Burke-Brown at [jan-carl@ameritech.net](mailto:jan-carl@ameritech.net)

**Washington Township** – to monitor a garden:

Vickie Wong at [bw Wong48@gmail.com](mailto:bw Wong48@gmail.com)

**VA Grotto** – Bob Neff at [mneff1@woh.rr.com](mailto:mneff1@woh.rr.com)

Susan Baker at [sbaker5@woh.rr.com](mailto:sbaker5@woh.rr.com)

If you are interested in helping with the **Fairgrounds Beds** or **Extension Beds**, please contact:

Donna Zobrist at [donna45424@yahoo.com](mailto:donna45424@yahoo.com)

Janet Hickey at [janet.hickey@sbcglobal.net](mailto:janet.hickey@sbcglobal.net)



CFAES provides research and related educational programs to clientele on a nondiscriminatory basis. For more information: <http://go.osu.edu/cfaesdiversity>.

**What is this policy?**

Whether you are a faculty member, staff member, student, or volunteer working with minors entrusted to the university’s care, each of us have an important role. Together, we share the responsibility of providing enriching experiences for the nearly half a million minors who participate in more than 600 programs sponsored by the university each year.

The purpose of this policy is to promote the safety and welfare of minors who participate in these activities and programs. To support the protection of minors, this policy outlines what is required of personnel and volunteers who work in activities and programs with minors and informs individuals of their reporting obligations in instances of known or suspected abuse or neglect of minors.

*Policy Requirements:*

- Activities and programs must be registered;
- Individuals working in these activities and programs must receive training, know reporting obligations, and sign standards of behavior, all of which are included here; and
- Those with care, custody, or control of minors must successfully complete a background check.

The policy includes an important focus on reporting obligations in instances of known or suspected abuse or neglect of minors.

**Ask your supervisor if you have questions regarding your responsibilities within the policy or view it at <http://hr.osu.edu/policy/policy150.pdf>.**

**What is child abuse?**

When a child has suffered or faces a substantial threat of suffering any physical or mental wound, injury, disability or condition that reasonably indicates abuse or neglect.

**What are some signs of child abuse?**

You might notice some of these common signs of abuse when working with minors. It is important to remember, however, that not all children will exhibit all of these symptoms. They may exhibit alternative symptoms.

<p><b>Physical Abuse:</b> any physical injury inflicted other than by accidental means.</p> <ul style="list-style-type: none"> <li>– Unexplained bruises or burns</li> <li>– Fear of going home</li> <li>– Fear of going with a particular staff member or person</li> <li>– Physical force used to correct behavior</li> </ul>	<p><b>Emotional Abuse:</b> a pattern of harmful interactions between an adult and child such as criticizing, belittling, and rejecting.</p> <ul style="list-style-type: none"> <li>– Not eating or overeating at meals</li> <li>– Extreme nervous habit behaviors</li> <li>– Parent/child interactions using inappropriate language or name calling</li> </ul>
<p><b>Sexual Abuse:</b> when a person uses power and directly involves the child in any sexual act, involves the child in pornography, or forces the child to witness sexual acts.</p> <ul style="list-style-type: none"> <li>– Unusual sexual knowledge or behavior</li> <li>– Child-to-Child sexual contact</li> <li>– Bruises on inner thighs or other “no touch” areas</li> <li>– Fear of being alone with a particular person</li> </ul>	<p><b>Neglect:</b> the failure of an adult to provide for a child’s basic, educational, or medical needs (i.e., food, shelter, supervision, and clothing)</p> <ul style="list-style-type: none"> <li>– Stealing food</li> <li>– Poor shower habits/poor hygiene</li> <li>– Dirty clothes or clothes with numerous stains and/or tears</li> <li>– Low body weight</li> </ul>

**How can I help prevent child abuse?**

- Recognize and understand signs of child abuse. Be alert and act on your suspicions.
- Know the procedure for reporting child abuse.
- Always use proper touches when working with children. Some examples include: hand to shoulder contact, side by side hugs, pats on the

head, high fives, handshakes, eye contact, and smiles.

- Only use physical restraint in situations when a child puts herself/himself or others in danger.
- Minimize high-risk opportunities for child abuse.
- Avoid one adult/one child interactions. Unless pre-approved, don’t be alone in private spaces with a child.
- These tips not only help to protect children, but also yourself from potential false allegations.

**REPORTING**

**YOU MUST ACT IMMEDIATELY**

**If you witness or believe that there is a substantial threat of child abuse**

Under this policy, you are required to *immediately report* all incidents whether you observed them directly, someone reported them to you, or you believe that there is a substantial threat of child abuse.

You may also be a mandated reporter under Ohio law. A complete list of mandated reporters can be found at <http://codes.ohio.gov/orc/2151.421>.

**2 CALLS: You must report in any of the above circumstances in the following order:**

1. Imminent danger or life-threatening: 911 **or** Non-life threatening: Children Services Agency - 24 hour Child Abuse Hotline at 855-OH-CHILD
2. University Police at 614-292-2121

**1 REPORT:** Complete the **Child Abuse, Sexual Abuse, or Neglect Incident Report** form which can be found online at [hr.osu.edu/policy/resources/150abuse.pdf](http://hr.osu.edu/policy/resources/150abuse.pdf).

OSU policy and state statutes may provide protection for those making reports in good faith.



# Activities and Programs with Minor Participants Office of Human Resources – Policy 1.50

## Standards of Behavior for Employees and Volunteers Working in Activities and Programs with Minor Participants

*This Standards of Behavior is an agreement accepted by employees/volunteers who work in an activity or program with minor participants. The primary purpose of these standards is to promote the safety and wellbeing of all activity/program participants. Employees/volunteers are expected to function within these standards.*

**I will:**

- Accept supervision and support from professional staff while involved in the activity/program.
- Accept the responsibility to professionally represent the activity/program and The Ohio State University.
- Conduct myself in a courteous and respectful manner, exhibit good sportsmanship and be a positive role model for minors.
- Respect, adhere to and enforce the rules, policies and guidelines established by the activity or program and the university.
- Refrain from engaging in any criminal conduct.
- Comply with all applicable civil rights laws and policies, including and not limited to Ohio State equal opportunity and nondiscrimination policies.

- Perform duties in a responsible and timely manner as outlined in the position description.
- Report any child abuse or neglect in accordance with university policy.
- Self-disclose felony or misdemeanor convictions that occur within three days of pleading guilty or being convicted.
  - If I have been background checked and have had a break of service for less than 12 months, I will disclose any convictions that occurred during the break within three business days of commencement of participation in activities and programs with minors. If the break in service is longer than 12 months, I must be background checked again.
- Not intentionally or purposefully place myself in a situation where I am alone with a minor unless authorized by the dean/vice president (or designee). Approved one-on-one interactions may only take place in open, well-illuminated spaces or rooms observable by other adults from the activity or program. If the dean/vice president (or designee) determines that meeting in this manner is not practicable and approves other arrangements, an exemption request form must be submitted following the exemption process outlined in the policy.

- Not, under any circumstances, physically, sexually, verbally, or emotionally abuse or fail to provide the basic necessities of care applicable to the activity/program, such as food or shelter, to participants.
- Endeavor to provide a safe and healthy experience for all participants.

I have read and understand the standards of behavior outlined above. I understand and agree that any act or omission on my part that contradicts any portion of these standards may be grounds for immediate suspension and/or termination of my employee/volunteer status with The Ohio State University.

\_\_\_\_\_  
Employee/volunteer printed name Date

\_\_\_\_\_  
Employee/volunteer signature Date

\_\_\_\_\_  
Activity or program director signature Date

*Please submit this form to activity or program director to retain for their records.*

# OHIO STATE UNIVERSITY EXTENSION

## Montgomery Co. Master Gardener Volunteer Program

# April 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	<p><b>CONT. EDUC.</b>                      Garden Fling                      8:30 a.m.-3:00 p.m.                      Kenton Ridge H.S., Springfield, Ohio</p> <hr style="width: 50%; margin: 0 auto;"/> <p>★ <span style="margin-left: 100px;">★</span></p> <p>Four Seasons of Gardening Conference                      8:00 a.m.-4:00 p.m.                      Newark, Ohio</p>					1 	
2	3	4	5	6	7	8	
9	10	11	12	<p><b>CONT. EDUC.</b>                      SW Ohio                      Perennial                      School                      8 a.m. - 4 p.m.                      Owensville,                      OH</p>		15	
16	17	9:00-12:00 noon - VA Grotto			20	21	22
		2 p.m. Executive Committee mtg. OSUE				 <b>Earth Day</b>	
23	24	9:00-12:00 noon - VA Grotto			27	28	29
		2 p.m. Program Committee mtg. OSUE				 National Arbor Day	
30							