

2019 Food Safety Manager Level 2 E-course Registration Form

- Offered by Ohio State University Extension, Montgomery County in partnership with TAP Series
- Online course meets Ohio Department of Health requirements for Level 2 Certification in Food Protection
- Registration fee of \$150 and e-course are **non-refundable** and **non-transferable**.

NOTE: You have access for only 6 months from the date enrolled. If you fail the exam, TAP Series will reopen the course for further study, **but only if it is within the 6-month license period.** Failed exams are subject to a \$50 re-test fee.

- The ServSafe® exam is proctored by registered ServSafe® proctor **Pat Holmes**.
- Student takes the ServSafe® exam on their pre-selected date. **To avoid a rescheduling fee**, call or email Pat (*contact information is below*) to change your exam date before the exam starts.

TO REGISTER: Registration Form and payment of \$150 must be received before you will be enrolled.

To pay by credit card: Scan/email this form to holmes.86@osu.edu. Call Theresa at 937-224-9654.

To pay by check: Mail this form & check, payable to OSU Extension, OSU Extension Montgomery County, Attn: Pat, 580 Calumet Lane, Dayton, OH 45417

Check out our website at montgomery.osu.edu and click on Family and Consumer Sciences

Name _____ Individual's email _____

Phone _____ Organization _____

EXAM LOCATION: Drew Health Center, 1323 W. Third Street, Dayton, OH 45402 (west of Broadway)

SELECT EXAM DATE . . . All Exams start at 1:30 p.m. . . . Plan to Arrive 15 Minutes Earlier

Doors are locked once the exam starts.

Thursday, **June 13**

Wednesday, **Sept. 18**

Wednesday, **Dec. 11**

Thursday, **July 18**

Wednesday, **Oct. 16**

Wednesday, **Jan. 8, 2020**

Wednesday, **August 14**

Tuesday, **Nov. 5**

Thursday, **Jan. 23** (snow date)

SELECT LANGUAGE: (*for both the E-course and Exam*)

➤ **E-course:** English Spanish

➤ **Exam:** English Spanish Chinese French Canadian Japanese Korean
 Instructor Large Print

SPECIAL ACCOMMODATION request must be received 10 days before the exam date. _____

DIRECTIONS:

1. Each student registered receives 2 email messages (one from TAP Series and one from OSU Extension) with assigned username/password and additional class information, allowing access to the online class.
2. Take the online class (14 modules) **PLUS** the Practice Test until you get 90% or higher grade. **THEN** print the Certificate of Completion. **Bring a copy to the exam & your photo I.D.** *Keep a copy for your files.*
3. Exam answer sheet will be sent to the National Restaurant Association to be scored (takes 5 to 14 days).
4. The proctor reports passing scores to the Ohio Department of Health that generates a Food Protection Certification, which will be mailed in the envelope you addressed the day of the exam.

QUESTIONS? Contact OSU Extension Educator **Pat Holmes**, Family and Consumer Sciences, at **937-224-9654 ext. 122** or holmes.86@osu.edu

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