

4-H Club Yearly Financial Summary Report**DUE: Nov. 1**

Club Name _____

November 1, 2017 – September 30, 2018

Please attach a copy of ledger showing itemized income and expenses. Sample at:

https://ohio4h.org/sites/ohio4h/files/imce/Families/officer_resources/Treasurer%20Record%20of%20Club%20Finances.pdf

Starting balance beginning of year \$ _____

Total income for year \$ _____
(total of all money received)Total expenses for year \$ _____
(total of all payments made)Ending balance \$ _____
(starting balance + income less expenses)

Cash on hand (not in bank): \$ _____

Cash in possession of (name): _____

Bank account is in (name of bank) _____

At (complete address) _____

The bank book is in possession of (name): _____

Signatories on the account include: _____

Club Employer Identification Number (EIN): _____ (required)

This is to certify that the foregoing is a correct summary of receipts and expense of the club:

Treasurer Signature_____
Date_____
Advisor Signature_____
Date**Yearly Audit****A financial review has been conducted by at least one other adult/advisor and one other member from two different families and not the Treasurer or Advisor above.****The treasurer's book was examined on (date) _____ and found to be correct.****Financial Review Signatures:**_____
Member Signature_____
Date_____
Advisor/Parent Signature_____
Date**THE OHIO STATE UNIVERSITY**COLLEGE OF FOOD, AGRICULTURAL,
AND ENVIRONMENTAL SCIENCES**Montgomery.osu.edu**CFAES provides research and related educational programs to clientele on a nondiscriminatory basis. For more information: go.osu.edu/cfaesdiversity.